



8.20.08

4:00pm

FM Room 119

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## Order of Business

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- Chair Report
- Individual Reports
- Bylaw Amendments
  - Officer Positions: Secretary, Treasurer, Marketing
  - Member Replacement Policy
  - Read Over and Find Errors
- Schedule
  - Fall 2008 Meeting
  - Deliverable Schedule
- Plans and Ideas
  - Phase 9 Residence Hall
  - General Ideas
- Form Creation
  - Idea Submission
  - Committee Applications
- Public Comments

Deliverables due from Green Fee Committee Annually	
Item	Due Date
Report to SGA	Once a Year
Progress Report to Vice Chancellor's Council	Once a Year
Open Forum for Public Schedule	Once a Year
Application Interview List	April 29th
Final Committee Roster	May 10 <sup>th</sup>

Deliverables due to Green Fee Committee Annually	
Item	Due Date
Strategic Plans from Sustainability Officer	Once a Year
Facilities Project Manager goes over timelines for campus projects	Once a Year

**BYLAWS OF THE GREEN INITIATIVE COMMITTEE  
OF THE UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE**



Charlotte Green Initiative

**Article I. Purpose**

**Section I:** The purpose of the Green Initiative Committee is to allocate funds from the Green Fee to projects that will enable UNC Charlotte to use renewable energy, become energy efficient, and operate in a sustainable manner. This committee is a student-led initiative that will create a campus-wide awareness, education, and consciousness to the students, faculties, staff, and visitors on sustainability.

**Section II:** Each student enrolled in 12 or more credit hours contributes to the money allocated by the Green Initiative Committee through a student fee defined as and henceforth referred to as the "Green Fee". The Student Government Association (SGA) Student Affairs Committee worked with the UNC Charlotte Earth Club to pass legislation through the SGA Senate that placed a poll question to determine the willingness of students to pay the Green Fee on the fall 2007 SGA Election Ballot. Students voted overwhelmingly in favor of a fee increase and the fee began being to be assessed during fall 2008.

**Article II. Organization**

**Section I:** Committee members that oversee the dispersal of the Green Fee funds will be selected from the student body. The faculty and staff of UNC Charlotte will be invited to attend meeting and will often be called upon to provide answers to specific questions raised by the committee.

**Section II:** There will be five student members on the committee. Students from all academic disciplines are encouraged to apply for committee membership although students will be actively sought from the following colleges:

- The College of Architecture
- The College of Engineering
- The College of Geography, and Earth Sciences

Deans of each of the colleges listed above will be contacted to provide recommendations for student members however those suggestions will not be final.

**Section III:** The individuals holding the following faculty and staff positions will be actively encouraged to attend green fee committee meetings:

- Sustainability Officer
- Environmental Academy Chair
- Recycling Office Director
- Energy Manager

### **Article III. Member Selection Process**

**Section I:** The committee will be established by May 10<sup>th</sup> of each academic year. Students on the committee will be selected by open applications from the student body. Committee members will select a minimum of three student members after applications are submitted by a required deadline no later than April 29<sup>th</sup>. The committee will conduct interviews for the prospective members. Only students of the committee may vote on decisions presented to the group, but any person present at a meeting can make motions.

### **Article IV. Meetings**

**Section I:** The committee will meet a minimum of four times a semester, ideally once a month. The committee can modify the meeting schedules at any time but the minimum number of meetings must take place.

**Section II:** The Sustainability Officer must present strategic plans underway on an annual basis to the committee.

**Section III:** A facilities project manager must present current and future project plans on an annual basis to the committee.

**Section IV:** Meeting schedules must be publicized two weeks in advance with print and online media. Meeting must be open to the public with a minimum of 10-15 minutes of the meeting reserved for comments from the public. Recorded meeting minutes must be available to the public through online media.

**Section V:** Decisions on projects will be decided upon by votes of the committee. All project decisions will be considered official only if unanimous. Motions on the topic of issues other than projects may be presented to the committee by anyone present at meetings and require only a majority vote to pass i.e. 3 out of 5 must approve of the motion for it to pass.

**Section VI:** An open forum must be held a minimum of once a year to describe current projects.

### **Article VI. Committee**

**Section I:** The committee chair must be a student and will be elected at the first meeting of every fall semester. If a chair must be replaced, a unanimous vote will select the new chair.

**Section II:** The committee must submit a yearly progress to the Vice Chancellor of Student Affairs and the Vice Chancellor's Council.

**Section III:** The committee will report to the SGA senate once a semester.

**Section IV:** The committee will decide on initial projects to be implemented by reviewing project ideas and voting to allocate money to a specific project.

**Section V:** Projects decided by the committee will be categorized as:

- Energy Efficient
- Renewable Energy
- Resource Efficient

**Section VI: The committee will not use funds to:**

- Buy carbon offsets
- Explore projects that utilize bio-diesel directly from a food source (e.g. corn, cane sugar), with the exception of reclaimed fuel sources, such as used cooking oil.
- Use funds to directly offset university energy costs.
- Implement facilities deferred maintenance.

**Section VII: If members of the committee are absent from a meeting, the committee will decide upon a resulting action.**

**Section VIII: If a student cannot fulfill their position during their term a replacement will be drawn from the pool of applicants from the commencement of the selection process, with the approval of the committee.**

## **Article VII. Amendments**

Amendments can be made to any of the bylaws by any member presenting a case for a change during a formal meeting. Open discussion will follow the presentation, followed by a formal vote on whether or not the amendment(s) will be made. Included in the voting decision will be who is responsible for writing the revisions and when the revisions will be voted on to be included in the bylaws.